



BOOTH APPROVAL FORM

SAE Event: SAE 2011 AeroTech Congress & Exhibition

This form is required.

This form is to be submitted to KBelles@SAE.org by August 15, 2011.

Please refer to the **General Regulations** for specific information in the Exhibit Manual:
<http://www.sae.org/events/atc/exhibition/manual.htm>

Photographs are always helpful to include with your completed form.

Company Name: _____

Booth Number: _____

Booth Dimensions: _____

Will you utilize the hard wall structure that is available? YES NO

 o **If so, how many sides do you want open?** ONE TWO THREE

Do you have heavy equipment that requires a forklift? YES NO

Name of Representative on-site to be present for acceptance of delivery _____

 o **Mobile Phone Number:** _____

Please check ONE:

LINEAR/IN-LINE/CORNER BOOTH:

Height of Booth at back wall (max. height 2.4384 m / 8 Ft.): _____

Height of Booth at each side (max. height 1.2192 m / 4 Ft.): _____

Height of display in the front 1.524 m / 5 Ft of the booth (max height 1.2192 m / 4 Ft) _____

Brief Description: _____

PERIMETER BOOTH (*back of booth is against the wall*):

Height of Booth at back wall (max. height 3.6576 m / 12 Ft): _____

Height of Booth at each side (max. height 1.2192 m / 4 Ft): _____

Height of display in the front 1.524 m / 5 Ft of the booth (max. height 1.2192 m / 4 Ft): _____

Hanging sign description & height (max. height 3.6576 m / 12 Ft): _____

Brief Description: _____

ISLAND BOOTH (A photo or sketch **MUST** be attached with dimensions & elevations):

Height of structures within the booth (max. height 4.8768 m / 16 Ft): _____

Hanging sign description, height, & size (max. height 6.096 m / 20 Ft): _____

Brief Description: _____

Freight Elevator Dimensions:

600 cm / 19 ft Length

290 cm / 9.5 ft width

280. cm/ 9 ft Height

Please return form or Booth Installation questions via email to Kathy Belles at ... kbelles@sae.org