



Tampa Waterside Marriott Hotel & Marina  
 700 South Florida Ave  
 Tampa, FL 33602  
 Phone: (813) 204-6381  
 Fax: (813) 314-1003

## 2009 Brake Colloquium Order Form (pre order w/ 15% discount)

ALL ORDERS MUST BE RECEIVED 5 BUSINESS DAYS PRIOR TO INSTALLATION

COMPUTER		QTY	TOTAL	INFORMATION		
Desktop PC w/Windows/Office XP	\$ 148.00			EVENT NAME		
Laptop PC w/Windows/Office XP	\$ 148.00					
Laser Printer	\$ 127.50			COMPANY		
MONITORS		QTY	TOTAL			
19" Flat Panel Data Monitor	\$ 114.75			ADDRESS		
42" Plasma Monitor w/Stand	\$ 552.50					
AV		QTY	TOTAL	CITY	STATE	ZIP
27" TV/VCR Package	\$ 165.75					
27" TV/DVD Package	\$ 165.75			PHONE #	FAX #	
LCD Projector (2000 Lumen)	\$ 420.75					
LCD Projector (3000 Lumen)	\$ 505.75			MOBILE #	EMAIL	
DVD or VHS Player	\$ 80.75					
Tripod Screen	\$ 51.00			REPRESENTATIVE'S NAME	TITLE	
Wired Microphone	\$ 38.25					
Flipchart w/Markers	\$ 46.75			REPRESENTATIVE'S SIGNATURE		
4 Channel Mixer	\$ 51.00					
Powered Speaker	\$ 80.75			ON SITE CONTACT		
Wireless Microphone (Hand or Lav)	\$ 148.75					
Other:				ROOM	BOOTH	
BANNER HANGING		QTY	TOTAL			
Banner Hanging Fee (per banner)	\$ 50.00					
INTERNET		QTY	TOTAL	SETUP DATE	TIME	
STSN High Speed Internet (per PC)	\$ 35.00					
TELEPHONE		QTY	TOTAL	REMOVAL DATE	TIME	
Local/Long Distance (Dial 9-no incoming)	\$ 85.00					
Direct-In-Dial (own phone #)	\$ 114.75			ACTUAL SHOW DATES	TIME	
ELECTRICAL		QTY	TOTAL	ADDITIONAL INSTRUCTIONS		
20 AMP Power	\$ 55.25					
100 AMP 3-Phase Power	\$ 255.00					
300 AMP 3-Phase Power	\$ 340.00					
AC Extension Cord & Power Strip	\$ 17.00					
<b>SUB TOTAL</b>			\$			
<b>**NUMBER OF DAYS NEEDED**</b>			x	<b>PAYMENT BY CHECK</b>		
<b>EQUIPMENT SUB TOTAL</b>			\$	Please mail checks to the address posted above. Payments by check must be received 7 days prior to installation.		
<b>HOTEL SERVICE CHARGE 24%</b>			x 24%	<b>PAYMENT BY CREDIT CARD</b>		
<b>SUB TOTAL</b>			\$	CREDIT CARD NUMBER		
<b>SALES TAX 7%</b>			x 7%			
<b>GRAND TOTAL</b>			\$	TYPE	EXP DATE	
<p><b>PLEASE NOTE</b></p> <p><b>**ALL CHARGES ARE ON A PER DAY BASIS**</b></p> <p><b>**Daily charge will apply on set up day if requested before 5pm**</b></p> <p>7% Sales Tax &amp; 24% Service Charge (includes set-up and removal) will be applied to all orders. All cancellations require 48 hour notice or full rental charges will apply.</p> <p>Credit or payment <b>MUST</b> be established before installation. All fees current as of February 2009</p>				CARDHOLDERS NAME		
				SIGNATURE		
				PMS # (Hotel Use Only)		