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# Electrical Service

Please Mail, Email or Fax Completed Form to RES:  
9291 West Bryn Mawr, Rosemont, IL 60018  
Email: [customerservice@rosemontexpo.com](mailto:customerservice@rosemontexpo.com)  
Fax: 847-696-9797  
Phone: 847-696-2208

SAE 2011 Commercial Vehicle Engineering Congress  
September 13-14, 2011

**Deadline Date To Receive Discounted Rates:  
August 25, 2011**

## STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening.  
Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

	DISCOUNT	STANDARD	QTY.
1-1,000 Watts	190.00	270.00	
1,001-2,000 Watts	240.00	345.00	

## POWER CONNECTIONS

Power connections and heavy duty service may require additional labor expense.

	DISCOUNT	STANDARD	QTY.
120 Volt, single phase Up to 1/2 H.P. Motors	220.00	300.00	
Up to 1 H.P. Motors	280.00	360.00	
208 Volt, Single Phase 30 Amp	390.00	555.00	

Check if neutral required\*

## HEAVY DUTY SERVICE

	DISCOUNT	STANDARD	QTY.
208 Volt, three phase			
20 Amp	325.00	487.50	
30 Amp	440.00	600.00	
60 Amp	530.00	750.00	
80 Amp	680.00	975.00	
100 Amp	870.00	1260.00	
150 Amp	1300.00	1875.00	
200 Amp	1850.00	2550.00	

Check if neutral required\*

	DISCOUNT	STANDARD	QTY.
480 volt, three phase			
30 Amp	570.00	825.00	
50 Amp	820.00	1200.00	
80 Amp	1260.00	1890.00	
100 Amp	1330.00	1995.00	
200 Amp	3400.00	5100.00	

Check if neutral required\*

	DISCOUNT	STANDARD	QTY.
380 volt, three phase (European Voltage)			
30 Amp	425.00	492.50	
50 Amp	600.00	855.00	

Check if neutral required\*

	DISCOUNT	STANDARD	QTY.
SUSPENDED ELECTRICAL SIGNS			
0-100 lbs.	300.00	412.50	
101-150 lbs.	350.00	487.50	
151-300 lbs.	430.00	600.00	

## FLOODLIGHTS, SPOTLIGHTS ON 9' TOWERS

Rates include rental, installation, removal and current consumption.

	DISCOUNT	STANDARD	QTY.
1 - 9' Tower with One (1) Flood	140.00	210.00	
1 - 9' Tower with Two (2) Floods	160.00	240.00	
1 - 9' Tower with Four (4) Floods	209.00	285.00	

## SINGLE SPOTLIGHTS

	DISCOUNT	STANDARD	QTY.
Gooseneck	80.00	120.00	
Par Lite	220.00	330.00	

## MISCELLANEOUS

	DISCOUNT	STANDARD	QTY.
Single Cap Ext. Cords 25'	15.00	15.00	
Duplex Ext. Cords 25'	20.00	20.00	
Cube Tap	5.00	5.00	
Plug Mold Strip	32.00	32.00	
Quad Box	22.00	22.00	
Equipment Rental Scissor Lift	\$50.00/per hour		

Order Total \$

## ELECTRICAL LABOR RATES

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

Straight Time:	\$99.00/hr
Overtime:	\$148.50/hr.
Double Time:	\$198.00/hr.

LOCATION: Please identify and show service units, power connections and tower lights and indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

\*\$90.00 late fee if neutral is required but not indicated  
Each additional H.P. add \$40.00  
Indicate next to required amps actual horsepower to be used.

24 HOUR SERVICE is double the regular rates. If needed please indicate service:

YES, 24 HOUR SERVICE IS NEEDED: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized By (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Booth #: \_\_\_\_\_

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.  
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Show Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Company Name: \_\_\_\_\_ Booth Size: \_\_\_\_\_

Use the squares to indicate the dimensions of your booth size. Mark where you need your electrical service.

Adjacent Booth / Aisle # \_\_\_\_\_


Adjacent Booth / Aisle #

Adjacent Booth / Aisle #

Adjacent Booth / Aisle # \_\_\_\_\_

**CONDITIONS AND REGULATIONS**

- \*1. DEADLINE DATE: Your order must be received by the Donald E. Stephens Convention Center no later than 15 days before opening day to insure installation in time for the opening of the show. A 50% penalty on basic charges will apply on orders received after the deadline date. Saturdays, Sundays and holidays are no included in this 15 day period.
- 2. Wall, column, and permanent utility outlets are not to be used by the exhibitor and are not part of the booth space.
- 3. All lighting displays, electrical appliances, motors, and other types of electrical equipment must be wired to meet national, state and local codes.
- 4. Motors 3/4 H.P. and over must be equipped with a safety switch as a point of disconnect and overload protection.
- 5. All equipment and material must use 3-wire grounded type cord. All exposed non current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
- 6. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits are prohibited.
- 7. Claims will not be considered unless filed in writing by the exhibitor by the close of the Exhibition.
- 8. Prices based upon current wage rates, and are subject to change without notice.
- 9. Under no circumstances shall anyone other than house electricians make electrical connections.
- 10. Installing of ball lights, hanging of electrical headers, any other type of electrical fixtures, special wiring (motor or control wiring) etc., must be done by house electricians.
- 11. Electrical power for lights and displays will be turned on 1 hour prior to show opening time, and off at show closing time daily. If power is required before or after, special arrangements must be made at least 2 hours in advance.
- 12. The Chief Electrician has the power to refuse connection where wiring constitutes a fire hazard.
- 13. All material and equipment furnished by the Convention Center of this service order shall remain it's property and shall be removed by the Convention Center after the close of the show.
- 14. Rates quoted for all connections cover only the bringing of service (unless otherwise noted) to the booth in the most convenient manner and does not include connecting equipment or special wiring.
- 15. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
- 16. Exhibitors must check in at the electrical service desk before assembling their exhibits requiring electrical power or labor.
- 17. Cancellation or change of electrical requirements could result in a 30% penalty charge. Changes in original order must be submitted in writing.

**ELECTRIC SERVICE FOR EXHIBITS AT THE DONALD E. STEPHENS CONVENTION CENTER**

Electrical requirements for an exhibit at the Convention Center are based on codes developed by local and national organizations whose professional responsibility is for the safety of all exhibitors and visitors.

Too frequently, fires have been traceable to faulty wiring sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, every exhibit presented in the Convention Center is carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a time-and-material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Convention Center.

**SAFE WIRING IS ESSENTIAL**

Donald E. Stephens Convention Center is responsible for the total electrical distribution systems and the linking of all electrical items in an exhibit with the power services of the building.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

Wiring that touches the floor must be "SO" cord which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved.

The use of open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs are prohibited by order of the Rosemont Fire Department and Electrical Inspection Department.

All electrical equipment and wiring requires evidence of testing and approval by a nationally recognized testing laboratory.

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which may be affected by heat.

The Convention Center electrical services offer extension cords, spiders and plug molds which provide safety approved multiple plugin capacity.