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EXPOSITION & EVENT SERVICES

3752 Crittenden Drive Louisville, Kentucky 40209-1122
Telephone: 502.367.0254 Fax: 502.368.0284

SHIPPING INFORMATION AND FREIGHT SERVICE ORDER FORM - PAGE 1

DEADLINE October 31, 2011

for return of this form:

Important: Complete the Freight Payment computation below based upon your estimated shipments and return this form with your payment and the Payment Authorization form included with this service kit.

INSTRUCTIONS

- 1. All shipments must be sent prepaid. Collect shipments will not be accepted.
2. The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes and skids.
3. Loose, uncrated, van, or specializes carrier shipments should be sent DIRECTLY to the CONVENTION FACILITY to arrive AFTER 8:00 AM on the first day of the exhibitor installation.
4. Consignment or delivery of a shipment to Fern or it's subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be construed as an acceptance by the Exhibitor of the Freight Terms and Conditions on the front and reverse of this page.
5. Outbound bills of lading must be filled out and turned into the exhibitor service desk.

ADVANCE RECEIVING WAREHOUSE

* Label each piece of your shipment(s) as follows:
TO: (NAME OF EXHIBITING COMPANY)
c/o Fern Exposition & Event Services/YRC
5501 Campus Drive
Ft. Worth, TX 76140
Event: DOD Maintenance Symposium & Exhibition
Exhibitor Space #: YOUR SPACE # ASSIGNMENT
Must arrive by: Friday, November 11, 2011

DIRECT TO EVENT SITE

* Label each piece of your shipment(s) as follows:
TO: (NAME OF EXHIBITING COMPANY)
c/o Fern Exposition & Event Services
Ft. Worth Convention Center
1201 Houston Street
Ft. Worth, TX 76102
Event: DOD Maintenance Symposium & Exhibition
Exhibitor Space #: YOUR SPACE # ASSIGNMENT
Target arrival on: Sunday, November 14, 2011

FREIGHT RATE SCHEDULE

Rates below include receipt of your freight; delivery to the booth; storage; and return of empty crates; and the end of the show movement of your freight from the booth to the dock and reloading on trucks. Cost for freight per cwt (100 lbs or fraction) with a 200 lb. minimum per shipment applies.

Table with 4 columns: CATEGORY, DESCRIPTION, RECEIVED AT, RATE/CWT. Rows include categories A through P with various descriptions and rates.

FREIGHT PAYMENT COMPUTATION

Enter estimated total pounds of all your shipments by rounding up each total shipment weight to the nearest 100 pounds (i.e. one 232 lb. shipment of any number of pieces would be figured as 300 lbs., 590 lbs. of any number of pieces would be figured as 600 lbs., 705 lbs. as 800 lbs., etc.) any shipment with a total of 200 lbs. or less should be calculated at 200 lb. minimum

Table for freight payment computation with columns: Category (A,B,C,D,E,F), Numbers of Pieces, Weight (Min. 200 lbs.), Rate/CWT, Total. Includes rows for Shipment 1, 2, and 3.

Yes, I have completed and enclosed the Payment Form

No credit will be given after close of event on items or services ordered, but not received. If you have a problem please see the Fern Service Desk Personnel at the event site prior to leaving.

Please be sure to read both pages of this SHIPPING INFORMATION AND DRAYAGE SERVICE ORDER FORM. Other conditions are applicable as stated on 2nd page.

Sub Total: \$
TOTAL: \$
NO TAX ON DRAYAGE SERVICE

Name of Event: DOD Maintenance Symposium & Exhibition #4-5354-11
Booth#
Phone ()
Firm Name
Fax # ()
Address
Street City State Zip Code
E-Mail
Print/Type Name Signature Date

