

Return to:



EXPOSITION SERVICE CONTRACTORS SINCE 1909  
3752 CRITTENDEN DRIVE / LOUISVILLE, KY. 40209-1122  
TELEPHONE 502-367-0254 / FAX 502-368-0284

# FORKLIFT WITH OPERATOR SERVICE ORDER FORM

(THIS FORM IS NOT FOR UNLOADING AND RELOADING -  
SEE DRAYAGE SERVICE)

**DEADLINE August 15, 2006**

for return of this form:

**CANCELLATION:** Cancellation of any portion of labor order within 48 hours of start will be charged one hour minimum per man of applicable hourly rate.  
**LATE REQUEST:** Request received after deadline will be filled as work force is made available. Please direct all onsite inquiries to service desk.

## LABOR WITH FORKLIFT TO RIG IN BOOTH

If your exhibit includes large header signs, cantilever structures, heavy display components or machinery which cannot be lifted in place by display carpenters, you will require a forklift with operator in your booth for installation and removal. The forklift with operator cost to the exhibitor is billed at hourly increments with a one (1) hour minimum. If additional decorators are required, prevailing decorator labor charges will be assessed. If you have forklift questions, please call the Geo. E. Fern Co. at 502-367-0254. **It is important that exhibit representative check in at service desk to pick up labor ordered.**

## ORDER FOR FORKLIFT FOR IN-BOOTH WORK

| ORDER:                        | Number of Men Required | Estimated Hours (one hour increments) Each Man | Start Date | Start Time | Estimated Finish Time | Estimated Total Time |
|-------------------------------|------------------------|--|------------|------------|-----------------------|----------------------|
| (1005) Labor for Installation |                        |  |            |            |                       |                      |
| (1007) Labor for Dismantle    |                        |  |            |            |                       |                      |

## RATES: ESTIMATED RIGGING LABOR COST FOR ADVANCE PAYMENT

Charges for forklift are based on prevailing rates for labor and materials. All labor before 8:00 A.M. and after 4:30 P.M. weekdays, all day Saturday and Sunday will be charged at the Overtime rate. Forklift and operator is billed at hourly rate with a minimum charge of one (1) hour per man. Straight time rate ... \$ 152.00 per hour per man. Overtime rate ... \$ 204.00 per hour per man. For information and costs related to Labor To Install Displays, Labor To Hang Signs, or Labor For Unloading Services - refer to other forms in this Service Kit.

### INSTALLATION

\_\_\_\_ # of Fork/operators x \_\_\_\_ # of hours per man x \_\_\_\_ # of days \_\_\_\_ Total straight time hours x \$152.00 / hr. = \_\_\_\_\_

\_\_\_\_ # of Fork/operators x \_\_\_\_ # of hours per man x \_\_\_\_ # of days \_\_\_\_ Total over time hours x \$204.00 / hr. = \_\_\_\_\_

**Add 30% if supervised by Geo. E. Fern Co. (\$ 50.00 min.)** = \_\_\_\_\_

### DISMANTLE

\_\_\_\_ # of Fork/operators x \_\_\_\_ # of hours per man x \_\_\_\_ # of days \_\_\_\_ Total straight time hours x \$152.00 / hr. = \_\_\_\_\_

\_\_\_\_ # of Fork/operators x \_\_\_\_ # of hours per man x \_\_\_\_ # of days \_\_\_\_ Total over time hours x \$204.00 / hr. = \_\_\_\_\_

**Add 30% if supervised by Geo. E. Fern Co. (\$ 50.00 min.)** = \_\_\_\_\_

### NOTE:

Your company is encouraged to carry insurance covering potential damages or loss associated with your display. The George E. Fern Company will NOT be responsible for damage or loss of display materials. In any case, the liability of the George E. Fern Company will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

**Yes, I have completed and enclosed the Payment Form**

No credit will be given after close of event on items or services ordered, but not received.

If you have a problem please see Geo. E. Fern Co. Service Personnel at the event site prior to opening.



**Sub Total:** \$ \_\_\_\_\_

5.90% State tax: \$ \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

Name of Event **SAE General Aviation Technology Conference (GATC) #4-5372-06** Booth# \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Firm Name \_\_\_\_\_ Fax # ( ) \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

Street City State Zip Code

Print/Type Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

All orders are subject to the terms and conditions as outlined on the payment form.

10-410-F