

F R E E M A N

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SAE 2006 MOTORSPORTS
ENGINEERING CONFERENCE
AND EXHIBITION
DECEMBER 5 - 7, 2006
HYATT REGENCY HOTEL
DEARBORN, MICHIGAN

FREEMAN QUICK FACTS

SHOW INFORMATION

BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high black and red back drape, 3' high red side dividers and a 7" x 44" one-line identification sign.

EXHIBIT HALL CARPET

The exhibit area is carpeted.

DISCOUNT PRICE DEADLINE DATE

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by **November 7, 2006**.

Save money and order labor in advance. All display and rigging labor orders placed at show site will be charged an additional 30% above the advance rate.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Monday	December 4, 2006	12:30 pm - 4:30 pm
Tuesday	December 5, 2006	8:00 am - 10:00 am

EXHIBIT HOURS

Tuesday	December 5, 2006	12:00 pm - 6:00 pm
Wednesday	December 6, 2006	10:00 am - 6:00 pm
Thursday	December 7, 2006	10:00 am - 2:00 pm

EXHIBITOR MOVE-OUT

Thursday	December 7, 2006	2:00 pm - 8:00 pm
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Freeman will begin returning empty containers at 2:00 pm on Thursday, December 7.

All exhibitor materials must be removed from the exhibit facility by Thursday, December 7 at 8:00 pm. To ensure all exhibitor materials are removed from the exhibit facility by the exhibitor move-out deadline please have all carriers check-in by Thursday, December 7 at 6:30 pm.

SERVICE CONTRACTOR CONTACTS/INFORMATION:

FREEMAN
One Washington Blvd., Ste. 1056
Detroit, MI 48226
(313) 393-0250 Phone
(313) 393-0620 Fax

FREEMAN TRANSPORTATION
(800) 995-3579 Phone
(214) 615-6515 Fax

(see next page)

SHIPPING INFORMATION

Warehouse shipping address:

SAE 2006 Motorsports Engineering
Exhibiting Company Name
Booth # _____
Freeman
c/o ABF Freight System
6250 Inkster Rd.
Romulus, MI 48174

ABF will accept crated, boxed or skidded materials beginning Monday, November 6, 2006 at the above address. Shipments must be sent **prepaid** - collect shipments will be refused and returned. To avoid additional after deadline charges, materials must arrive by Tuesday, November 28, 2006. Shipments will **not** be received at the warehouse after Friday, December 1, 2006. *Shipments that arrive after this date will be refused and returned to the local trucking terminal.* To trace the arrival of your shipment or for directions to the warehouse, please call (313) 295-6403.

Show site shipping address:

SAE 2006 Motorsports Engineering
Exhibiting Company Name
Booth # _____
c/o Freeman
Hyatt Regency Hotel
600 Town Center Dr.
Dearborn, MI 48126

Shipments will only be received at show site during the move-in period on Monday, December 4th, 2006. As an exhibitor, it is your responsibility to instruct your carrier of the proper dates and times for direct deliveries to the convention facility. Any shipments arriving prior to move-in will be refused and returned to the local trucking terminal.

Shipments received without receipts, freight bills, or specified unit counts on the receipts or freight bills, such as UPS or Fed-Ex, will be delivered to the exhibitor's booth without guarantee of the piece count or condition. No liability will be assumed by Freeman for such shipments. Weight tickets or Bills of Lading indicating weight **must** accompany freight delivery. The driver's signature on the show site receiving report will verify the total piece count and weight. Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and Labels in advance. Complete the Shipping Outbound section on the order form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

FREEMAN ONLINE®

Our Internet online ordering service, Freeman OnLine®, is available for your convenience to order all Freeman services, view show schedule, or print order forms. Once your show is available online you will receive an email which includes a direct link to Freeman OnLine®.

To place online orders you will be required to enter your unique Login ID and Password. If this is your first time using Freeman OnLine®, click on "Register" to create a Login ID and Password. U.S. and Canadian customers will be asked to provide the show number (172039), booth number, and company zip/postal code. International customers will be asked for the show number (172039), booth number and name of country.

To access Freeman OnLine® without using the email link, visit www.myfreemanonline.com and click on "Login" in the top right corner. If you need assistance with Freeman OnLine® please call our Customer Support Center at (1-888-508-5054).

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at 313-393-0250.

WE APPRECIATE YOUR BUSINESS!