

# F R E E M A N

One Washington Blvd., Suite 1056  
Detroit, MI 48226

Ph: (313) 393-0250 • Fax: (313) 393-0620  
FreemanDetroitES@freemanco.com

DISCOUNT PRICE  
DEADLINE DATE  
APRIL 1, 2011

NAME OF SHOW:	SAE 2011 NOISE & VIBRATION CONF. & EXPO / MAY 16 - 18, 2011		
COMPANY NAME:			BOOTH#:
ADDRESS:			BOOTH SIZE X
CITY/STATE/ZIP:	CUSTOMER #		
PHONE #:	EXT.:	FAX #:	

SAE has selected Freeman as the Exclusive Service Contractor. If your company plans to use a firm who is not the Exclusive Service Contractor, i.e., Freeman, the EXHIBITOR must complete this form and mail it to the address listed below.

Exhibiting Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact at Show: \_\_\_\_\_

Exhibitor Hired Service Contractor: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Type of Service to be Performed: \_\_\_\_\_

It is YOUR responsibility to inform your Exhibitor Hired Service Contractor that they are required to send a copy of their General Liability Insurance Certificate no later than **45 days** prior to show date. The Exhibitor must also inform their Contractor of pertinent information regarding the servicing of the exhibit; i.e.: order forms, dates, shipping instructions, display regulations, etc.

**These requirements and deadlines are strictly enforced.** Therefore, if the exhibitor and/or exhibitor-appointed contractor fails to supply these forms by the date indicated, the exhibitor-appointed contractor will not be permitted access to the exhibit floor to service the exhibit; and the work will be performed and/or supervised by Freeman.

It is the responsibility of the Exhibitor to see that each of the representatives of the Exhibitor-Appointed Contractor abides by the official rules and regulations of this event. The EAC must be, and/or use, a contractor signatory with Detroit Carpenters Local 687.

**This form MUST be returned to Freeman no later than APRIL 1, 2011.**

Return to: Freeman  
One Washington Blvd.  
Suite 1056  
Detroit, MI 48226  
Ph: (313) 393-0250  
Fax: (313) 393-0620

FREEMAN notice of intent to use eac