



# Cleaning Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

## SAE Small Engine Technology Conference

Midwest Airlines Center • September 9 - 11, 2008

DISCOUNT DEADLINE DATE:

August 18, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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To ensure your booth is show-ready, specify your requirements below. Please call us if you have a special need. GES is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor.

Cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth, 100 square feet minimum.

### Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
<b>VACUUMING</b>			
<i>Includes emptying your wastebasket nightly.</i>			
9070	Vacuumping for Duration of Show.....	price per square foot per day of show \$ 0.24	\$ 0.35
9071	Vacuumping Per Day.....	price per square foot per day \$ 0.26	\$ 0.39
9072	Vacuumping Before Show Open Only.....	price/sq ft \$ 0.28	\$ 0.40
<b>SHAMPOOING</b>			
9073	Shampooing Before Show Open Only.....	price/sq ft \$ 0.45	\$ 0.67
<b>MOPPING &amp; WAXING</b>			
9074	Mopping & Waxing Before Show Open Only.....	price/sq ft \$ 0.23	\$ 0.36
<b>PERIODIC PORTER SERVICE</b>			
<i>GES will empty wastebaskets &amp; wipe down counters at two hour intervals, show hours only, for the duration of the show. Vacuuming not included. Calculate by your booth size.</i>			
9075	0-500 sq ft.....	per day \$ 76.00	\$ 113.75
9076	501-1500 sq ft.....	per day \$ 105.75	\$ 158.50
9077	1501-3000 sq ft.....	per day \$ 121.75	\$ 182.75
9078	3001 sq ft and above.....	per day \$ 138.00	\$ 207.25

### PORTER SERVICE LABOR RATES ARE AS FOLLOWS:

Worker Per Hour	Discount	Regular	Show-Site
Straight Time	\$ 36.00	\$ 45.00	\$ 54.00
Overtime	\$ 63.00	\$ 78.75	\$ 94.50

Use for booth wipedown, ice removal, etc. Hourly rates are listed above. The minimum charge for labor is four (4) hours per worker per day. Labor thereafter is charged in half (1/2) hour increments.

- Straight Time: Monday through Friday 8:00 AM to 4:30 PM.
- Overtime: All other times Monday through Friday, and all day on Saturdays, Sundays and Holidays.

- Discount Rate: Rate applies to orders placed on or before the above discount deadline date.
- Regular Rate: Rate applies to orders placed after the above discount deadline date, but before the first day of exhibitor move-in.
- Show-Site: Rate applies to orders placed at show site.

<b>Please Indicate Service</b>	<b>Place Order Here</b>
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#### Calculate Total Square Footage

Width \_\_\_\_\_ x Length \_\_\_\_\_ = \_\_\_\_\_ Square Feet

#### Would you like us to call you and give you a quote for hourly porter service?

Yes  No

#### Please list dates Vacuuming Per Day/Periodic Porter Service is needed:

_____	_____	_____
_____	_____	_____
_____	_____	_____

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the GES Servicenter. GES will be unable to adjust invoices after the close of the show.

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	X NO. OF DAYS	= TOTAL PRICE
9070	Vacuumping Duration			3	\$
9071	Vacuumping Per Day				\$

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	= TOTAL PRICE
9072	Vacuumping Before Show Only			\$
9073	Shampooing Before Show Only			\$
9074	Mop/Wax Before Show Only			\$

ITEM #	DESCRIPTION	PRICE	X NO. OF DAYS	= TOTAL PRICE
	Periodic Porter Service			\$

<b>I agree in placing this order that I have accepted GES Payment Policy and GES Terms &amp; Conditions of Contract.</b>	1. Total All Items Ordered	\$
	2. 5.60% Rental Tax	\$
	3. Payment Enclosed	\$

**Authorized Signature – Please Sign:** **X**

AUTHORIZED NAME - PLEASE PRINT	DATE
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