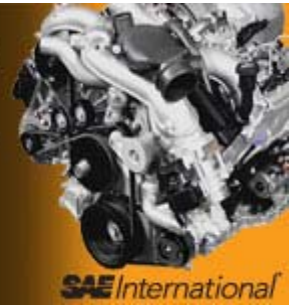


SAE 2011 On-Board Diagnostics Symposium - Update on Light and Heavy-Duty Vehicles



September 26-28, 2011 • Indianapolis, Indiana, USA

www.sae.org/obd

SAE International

Exhibitor Manual INDIANA F & G

Guidelines for Display:

- The display area is one 6 foot table with 2 chairs and the area will be 9' x 9'.
- If your display requires more space than the provided display area, you may purchase a second space prior to the event if one is available.
- Storage will not be provided. You may place items under your skirted table display.
- The height of your booth is not to exceed 5 feet above the table with an 8 foot maximum from floor to the top of the tabletop exhibit.
- You may have your table removed to put a piece of machinery or furniture in its place if that piece of machinery or furniture is manufactured or sold by the company. **It must conform to the dimension of the table and be approved prior to the conference.**
- No tapes, adhesives, or any items are to be used to hang or attach signs or display materials to the hotel/facility walls.
- Tables will be set up when you arrive. Please set up your display in the area that has been assigned to your company.
- Tabletop displays are considered "static displays" and do not require booth staffing at all times.
- There is no security guard service provided with this event. Please do not leave anything of extreme value in your display area such as laptops, briefcases, camera's, giveaways, etc.

Event Details:

- Installation hours will be Monday, September 26, 2011 at 7:00 a.m.
- Dismantle hours will be Wednesday, September 28, 2011 at 5:00 p.m.
- **Electric is NOT included with your booth. Please refer to the order form under the separate link.**
- Networking Activities will be held in Indiana F&G and Florida/Illinois*. (**Receptions will extend to Florida/Illinois based on attendance*).
- Registration is located in the Missouri Foyer.

Miscellaneous Items Included:

- One complimentary symposium registration is included with your purchase of a table top display (*includes refreshment breaks, evening receptions and handout materials.*)
- Company recognition and profile in the symposium handout
- Company recognition onsite

Shipping Information

- **Please be sure to read the shipping instructions and policies of the Indianapolis Marriott Downtown (separate link).**
- Ship your display materials to the Indianapolis Marriott Downtown. Materials may not arrive before Friday, September 23, 2011.
- Shipping address:

SAE OBD Symposium Sept 26-28, 2011

Exhibitor Name (1 of # of total boxes)

Guest Name

C/O Indianapolis Marriott Downtown

350 W Maryland St.

Indianapolis, IN 46225

- *All packages being sent to the hotel should include a full return address including the shipper's name.*

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