



## Shipping

The Indianapolis Marriott Downtown will NOT accept packages that arrive before 3 days prior to the start of the event. All boxes must be labeled as indicated below.

- All Boxes Must Be Labeled As Follows:
  - Conference name
  - Exhibitor Name (1 of # of total boxes)***
  - Guest Name***
  - C/O Indianapolis Marriott Downtown
  - 350 W Maryland St.
  - Indianapolis, IN 46225
- *All packages being sent to the hotel should include a full return address including the shipper's name.*