

OUTBOUND SHIPPING
PREPRINTED BILL OF
LADING & SHIPPING LABELS

WATC _____

Booth Number: _____

Company Name: _____

The George Fern Company will prepare your outbound Bill of Lading Shipping & Labels if you choose to fill out the required information below and return to our office by the deadline date of **August 4, 2008** . If you do not choose to complete and return this form, there will be blank Bills of Lading and Shipping Labels available at the George Fern Service Desk on-site.

EVERY OUTBOUND SHIPMENT REQUIRES A GEORGE FERN COMPANY BILL OF LADING FOR EACH DESTINATION. EACH SHIPMENT MUST ALSO BE LABELED.

Ship to:

(Company Name)

(Street Address)

(City/State/Zip code)

(Attention) (Telephone)

Requested Delivery Date & Time: _____
(If Necessary)

Quantity of Labels Required: _____ Carrier: _____

OUR HOUSE CARRIER IS ROADWAY EXPRESS. YOU MAY USE ANOTHER CARRIER OF YOUR CHOICE, HOWEVER YOU WILL NEED TO SCHEDULE THE PICK UP. ALL FREIGHT CARRIERS MUST BE CHECKED IN NO LATER THAN: 10:00am on Friday, August 22, 2008

Freight Charges to:

(Company Name)

(Street Address)

(City/State/Zip code)

(Attention) (Telephone)

IF ANY OF YOUR OUTBOUND SHIPPING INFORMATION ABOVE HAPPENS TO CHANGE, PLEASE NOTIFY US AS SOON AS POSSIBLE. THE GEORGE FERN COMPANY WILL NOT BE RESPONSIBLE FOR ANY SHIPMENTS SHIPPED OUT INCORRECTLY.

YOUR PREPRINTED BILL OF LADING & SHIPPING LABELS WILL BE DELIVERED TO YOUR BOOTH DURING SHOW HOURS ON **Thursday, August 21, 2008** . ONCE YOUR SHIPMENT IS PACKED/LABELED AND READY TO SHIP, PLEASE RETURN THE BILL OF LADING (COMPLETE WITH PIECE COUNT & ESTIMATED WEIGHT) TO THE EXHIBITOR SERVICE DESK. **SHIPMENTS LEFT ON THE FLOOR WITHOUT PAPERWORK TURNED IN WILL BE FORCED WITH OUR OFFICAL CARRIER AT THE EXHIBITOR'S EXPENSE.**