



Annual Acknowledgement of Liquor Liability Policy For SAE Sections

Sign completed form and submit by August 31.

On behalf of our Section, we understand the SAE policy on liquor liability and confirm that our Section is in compliance with the policy.

We understand that SAE Section funds are not to be used for the purchase of alcoholic beverages. We agree that should alcohol be served at any SAE Section activity, regardless of the function, it will be at the expense of the individual or a sponsor.

We also agree that should an SAE Section activity feature a bar that serves alcohol, Section officers, Governing Board members, members, and guests are not to serve as bartenders (participate in the serving of alcoholic beverages to members and guests). The bartending function will be provided by the commercial facility's (restaurant, hotel, etc.) hired staff. Should a company offer to sponsor alcoholic beverages at any Section activity, the sponsoring organization agrees to hire a separate bartender or use the commercial establishment's hired staff to serve all alcoholic beverages.

SAE Section Name	
Section Year	
Section Chair	
Section Treasurer	

Your name (print)	
Position on Governing Board	
Signature	
Date	

SAE International
Attn: Jill Porter
Manager, HR Benefits & Risk Management
400 Commonwealth Drive
Warrendale, PA 15096

