



November 9, 2009

To: Users and Stakeholders of the IAQG Industry Controlled Other Party (ICOP) process
of Certification of Aerospace Quality Management System (AQMS) Standards
From: Rick Downs – IAQG OPMT Chair
Subject: 2009 IAQG Other Party Management Team (OPMT) ICOP Improvement
Initiatives

Since my first update on ICOP Improvement initiatives there has been a lot of activity around the publication of the 2009 versions of the 9100 series of AQMS standards as well as the supporting standards. In this update I would like to review the requirements and key milestones to transition to these new standards that must be met by certified organizations, accreditation bodies, certification bodies, and auditors involved in the certification of organizations to these standards. In addition, I would like to review the status of the updates to supporting standards and activities associated with AQMS certification.

ICOP AQMS Standards Published in 2009

9100:2009 Quality Management Systems - Requirements for Aviation, Space and Defense Organizations – Published Jan 2009.

9110:2009 Quality Management Systems – Requirements for Aviation Maintenance Organizations – Published June 2009.

9120:2009 Quality Management Systems – Requirements for Aviation, Space and Defense Distributors – Published June 2009.

ICOP Supporting Standards in Process

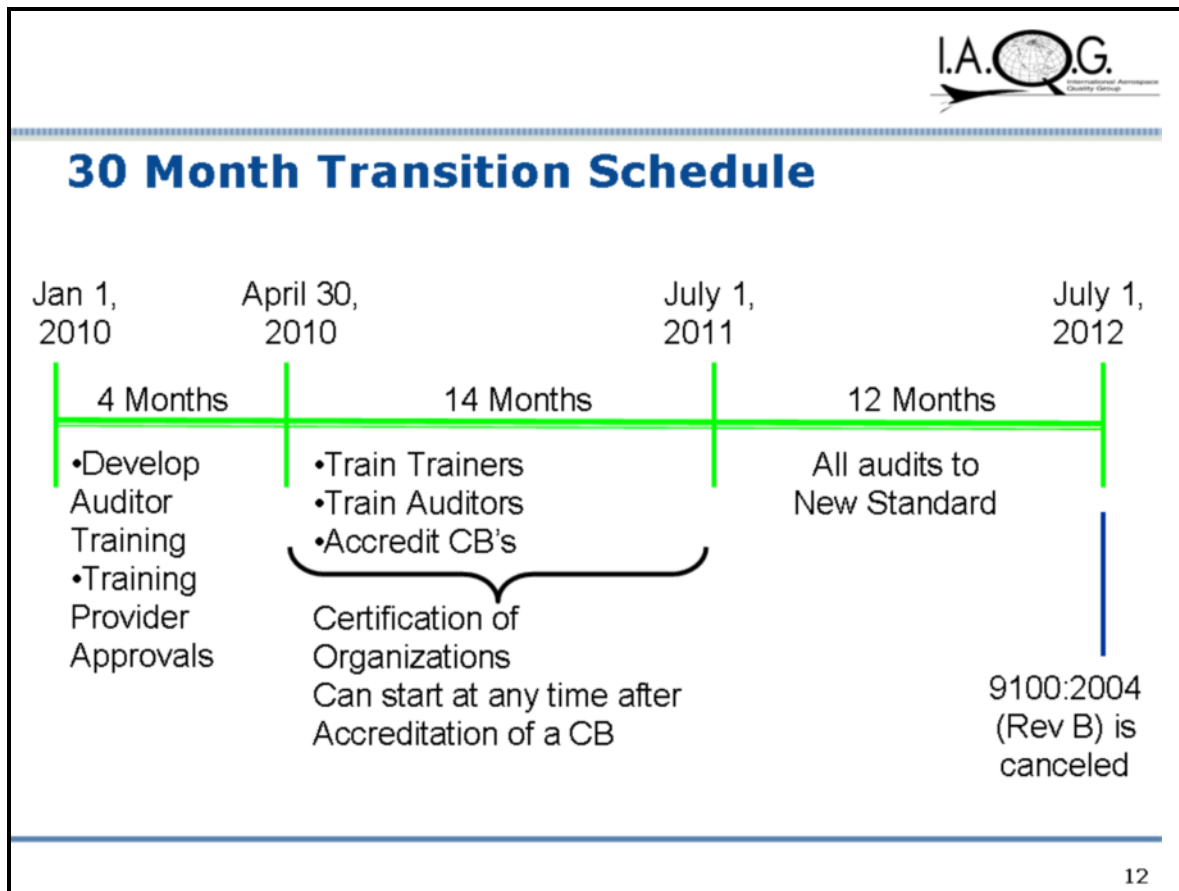
9101:2009 Quality Management Systems – Audit Requirements for Aviation, Space, and Defense Organizations – Expect Publication before end of 2009 – Replaces current 9101/9111/9121 standards – All audits for certification of organizations under the ICOP process shall be conducted in compliance with this standard.

9104/1 Requirements for Aviation, Space, and Defense Quality Management System Certification Programs – Expect to start ballot process in November 2009 with publication by April 2010 – Replaces current 9104 standard – All certifications of organizations to the 2009 versions of AQMS standards shall be completed in compliance with this updated standard. All certification bodies must be accredited to this revised standard prior to conducting 2009 version certification audits. Incorporated into this update are a number of requirements identified through our improvement initiatives. Two

key provisions added are an updated audit day table that incorporates both the ISO required audit days per IAF MD-5 and the additional audit days currently included in 9104 and an expanded section on the certification requirements for multiple site organizations.

Time Line for Transition to the 2009 AQMS Standards

At the October 2009 IAQG meetings in Munich, Germany the following time line for transition to the 2009 version of AQMS Standards (9100/9110/9120) and supporting standards was finalized and published.



Time Line Provides For:

- full deployment of 2009 AQMS Standards by July 1, 2011
- full implementation of 9104/1 requirements for certification to 2009 AQMS Standards
- certification audits to be completed in compliance with the 9101:2009
- IAQG Sanctioned Training for all ICOP authenticated auditors
- accreditation of CB's to the 9104/1 requirements
- upgrade during surveillance audit using "recertification" audit day table of 9104/1
- certification upgrade during recertification audit using "Initial" audit day table of 9104/1

- certification upgrade of Multiple Site organizations during regularly scheduled surveillance or recertification audits at regularly scheduled sites and central function

The above concepts will be finalized and detailed in guidance material for all stakeholders. These materials will be published no later than December 31, 2009.

We want to emphasize that no organizations shall be certified to the 2009 versions of ICOP AQMS standards prior to meeting the requirements outlined in the above timeline.

IAQG Sanctioned Aerospace Auditor Training

As noted above “IAQG Sanctioned Training for all ICOP authenticated auditors” will be required for all ICOP auditors (AA and AEA) to be authenticated to complete certification audits for the 2009 versions of AQMS standards. The sanctioned training will be developed by an IAQG selected training developer. The training materials, exam, and training for trainers will all be available from the IAQG selected training developer to training providers and other organizations. Training providers and other organizations training ICOP auditors for authentication shall be approved by an ICOP approved TPAB (Training Provider Approval Body). This training package is scheduled to be available no later than April 30, 2010. This will be the only training accepted for re-authentication of ICOP auditors for the 2009 AQMS standards. We are finalizing the approach of new auditor authentication to the 2009 AQMS standards. The goal is to reduce variation in auditor training while ensuring that training is globally available.

Other News

- Updates to the 9104-2 – Oversight requirements for ICOP and 9104-3 – Aerospace Auditor Competency and Training requirements for ICOP standards are also underway.
- Twelve (12) new resolutions were published by the OPMT at the Munich meeting. Resolutions are issued to provide clarification and expectations related to implementation of ICOP requirements. These new resolutions along with all current resolutions are available on the OASIS web site. Select the Help/Guidance link from the home page and then the link to the “IAQG ICOP and OASIS resolutions log”.
- Adopted the International Accreditation Forum (IAF) timeline for ISO 9001:2008 transition. “Twenty four months after publication by ISO of ISO 9001:2008 any existing certification issued to ISO 9001:2000 shall not be valid (2010/11/15)” (Refs: Resolution # 67).

OASIS Feedback Process

An important OASIS tool is the OASIS feedback process. The feedback process provides for an electronic means of sharing feedback with certification bodies and certified organizations regarding certification, performance or OASIS data entry issues. Users can use the feedback process to request emphasis by certification bodies on specific issues at

certified organizations and/or request corrections or clarifications of certified organizations certification status and scope. Responses to feedback input can also be requested and the requestor can leave the feedback open or closed as appropriate to track the feedback results. All information placed into the feedback system is access controlled and is not made available for any public viewing. To utilize the feedback process go to the certified organizations OASIS certificate data page in OASIS and select the contact issuing CB link. Use of the feedback process is an important tool for users to communicate with certifications bodies to help them in there role of auditing and certifying organizations to AQMS standards. In addition, feedback entries are used by the OPMT and Sector committees to review opportunities for improvement in the ICOP process.

A new tutorial for using the feedback process is now available on the OPMT web page and at the OASIS website. Use the following link to get to the OPMT web page and select the feedback process link: www.iaqg.sae.org/iaqg/organization/opmt.htm or on the OASIS website select Help/Guidance and the link "Feedback Process".

In summary, we have had a busy year and have made significant progress on our improvement initiatives. Going forward we have a lot of activities to complete in support of the transition to the 2009 versions of AQMS standards. The OPMT is committed to supporting this effort to ensure the time line above is achieved. If you have any questions for the OPMT please feel free to email me at rjdowns@cessna.textron.com.

Finally, I will be stepping down as the IAQG OPMT chair at the end of this year. I have enjoyed the opportunity to serve the aerospace community in this role and will continue to support the IAQG OPMT. Tim Lee, the current AAQG RMC chair will be taking over as the IAQG OPMT chair at the beginning of 2010. Tim brings a wealth of experience and knowledge to the position as well as the energy and enthusiasm to take the OPMT and ICOP to the next level of achievement. Please welcome Tim to his leadership role on the OPMT.

Sincerely,

Rick Downs
IAQG OPMT Chair