



Meeting Agenda

Materials, Processes and Parts Council (MPPC)

Date: Wednesday, September 24, 2014

Time: 1:00 pm – 3:00 pm EDT

Location: SAE AHQ, Troy, MI and WEBEX

(please see meeting notice for Webex/Call information)

1. WELCOME AND INTRODUCTIONS – Luis Moreiras

At the beginning of each meeting the chairman must read the SAE Anti-Trust, Patent Disclosure, and IP Statements provided below.

2. APPROVAL OF MINUTES

Review of the Minutes from Last Meeting, March 18, 2014

3. MEMBERSHIP REVIEW

Introduction of new members-at-large

Review members-at-large with expiring terms of office

Nominations for new Council members-at-large – Ronald Strong

4. REPORTS

4.1 Staff Report – Jill Kqiraj

4.2 TSB Report – TSB Metrics Comparison Report – Luis Moreiras
WIP's greater than 5 years old – Luis Moreiras

4.3 Committee Chairperson Reports

1) Automotive Corrosion and Prevention Committee – See item 6.2

2) Acoustical Materials Committee – Charles Moritz

3) Fasteners Committee – Ronald Strong

4) Metals Technical Committee(s) – Alan Pearson

5) Automotive Adhesives & Sealants Committee – Keith Outland

6) Plastics Committee – Edward Luibrand

7) Spring Committee(s) – See item 6.2

8) Textile & Flexible Plastics Committee – Daniel Fritz

9) Vibration Control Committee – See item 6.2

10) Fluid Conductors & Connectors Technical Committee(s) – Luis Moreiras

11) Ground Vehicle Reliability Committee – David Lamb

12) Committee on Automotive Rubber Specs (CARS) – Paul Tuckner

13) Non Hydraulic Hose Committee – Steven Monthey

14) Surface Enhancement Committee – Jack Champaigne

5. DOCUMENT REVIEW – Jill to identify

6. UNFINISHED BUSINESS

6.1 The following committees have been disbanded:

Spline Committee – Standards were stabilized.

Hose Clamp Performance and Compatibility Committee – Standards were transferred to the Non Hydraulic Hose Committee.

6.2 The roster and a list of the documents that belong to the following committees to be reviewed for stabilization and future disbanding of the committees:

Automotive Corrosion and Prevention Committee

Spring Committee

Vibration Control Committee

6.3 Update on SAE standards availability.

6.4 SAE Councils Relationship with ISO.

6.5 MPPC Operating Procedures.

7. NEW BUSINESS

Members are requested to contact the Chairman with any "New Business" items prior to the meeting.

8. NEXT MEETING

March 2015, SAE Automotive Headquarters (Troy, MI) and WEBEX

9. ADJOURNMENT

Anti-Trust Statement: In discharging their responsibilities, members of the Technical Standards Board, Councils/Division, and Technical Committees function as individuals and not as agents or representatives of any organization with which they may be associated, except that government employees participate in accordance with governmental regulations. Members are appointed to SAE Technical Committees on the basis of their individual qualifications which enable them to contribute to the work of the Committee.

Patent Disclosure: Each SAE Technical Committee or SAE working group member would be required to disclose at specified times during a development process all patents and patent applications that are owned, controlled or licensed by the member, member's employer or third party and that the member believes may become essential to the draft specification under development. The member would make this disclosure based on the member's good faith and reasonable inquiry. If SAE International receives a notice that a proposed SAE Technical Report may require the use of an invention claimed in a patent, the respective part of the SAE Technical Standards Board Policy will be followed.

IP Statement: SAE's intellectual property is its most valuable asset. As such, the Society expends considerable resources maintaining and protecting its rights to its intellectual property.

SAE reserves the right to copyright any of its print products, electronic products, databases, audio/visual products and any other subject matter. This is intended to protect SAE and its members from unauthorized copying and distribution of SAE intellectual property. SAE's intellectual property may only be used in a manner that furthers the organization's purposes.

It is also SAE policy that the copyrights and other intellectual property rights of third parties be respected and not infringed upon by SAE or any of its committees, or any employee, member or other person acting on behalf of SAE.

As a participant in SAE Technical Committees, individuals agree that the collective work of the committee(s) is the property of SAE, and SAE is charged with its publication, dissemination, and protection.