

Note: Virtual meeting details will be finalized and distributed prior to the meeting. We plan to use both WebEx and DCO to accommodate all participants.

Tuesday, January 27, 2015 (0800-1200 EST)	
Welcome and Opening Remarks	Chachra
Roll Call, Approval of Minutes	Mayes
SSTC Update	Virgil
GEIA-STD-0007 Rev C - Chapter 2 Layout	Mayes
Tuesday, January 27, 2015 (1300-1700 EST)	
GEIA-STD-0007 Rev C – Alternative for Defining Codes in XML Schema	Haynes
Measurement Units in GEIA-STD-0007	Hallam
LORA Handbook Update	Virgil
Wednesday, January 28, 2015 (0800-1200 EST)	
Development of a Cost Estimating Standard for PSA	Mayes/Holder
Task Frequency Calculation Change Proposal	Chaban
Entity XT and Graphic Source Identification	Owen
Wednesday, January 28, 2015 (1300-1700 EST)	
Action Plan Sub Working Group Update	Flamingo
CM Sub Working Group Update	Whisenant
Reports Sub Working Group Update / Reports Analysis	Whisenant
Thursday, January 29, 2015 (0800-1200 EST)	
LSA-019 Example Report (TA-HB-0007-1)	Mayes
LCLS Charter Update	Mayes
Thursday, January 29, 2015 (1300-1700 EST)	
New Business	
Closing Remarks - Chachra	Chachra