



2019 COMVEC™ Technology Connection
September 9-11, 2019 ■ JW Marriott Indianapolis ■ Indianapolis, IN ■ USA

CONTRACT FOR EXHIBIT SPACE

Exhibit Contact and Company Information

(as it should appear in Directory listing(s) as applicable):

Company Name: _____
 Address: _____
 City / State / Zip: _____
 Country: _____
 Web URL: _____
 Contact Name: _____
 Title: _____
 Direct Number (required): _____
 Mobile Number: _____
 Email (required to receive important exhibitor information):

 Signature (required to process contract): _____
 _____ Date: _____

Bill-to Contact and Information

Same as Exhibit Contact and Company Information

Company Name: _____
 Address: _____
 City / State / Zip: _____
 Country: _____
 PO# (if applicable): _____
 Contact Name: _____
 Department: _____
 Direct Number (required): _____
 Mobile Number: _____
 Email (required):

Completion and submission of this form constitutes agreement of accompanying **Terms and Conditions**.

PAYMENT TERMS: Exhibitor must enclose a 50% deposit minimum with this executed agreement to officially secure requested space(s). Exhibitor also agrees to remit the balance of the exhibit fee by May 13, 2019. **For all executed agreements after May 13, 2019, the exhibitor must enclose 100% of the total exhibit fee.**

EXHIBIT

Industry Rate: \$3,750.00 per standard 10'x10' exhibit space PLUS \$250 per exposed corner

BOOTH DIMENSIONS: _____ **EXPOSED CORNER - Y/N (+\$250)** **BOOTH NUMBER:** _____ **TOTAL\$** _____

Fee Includes:

- Draped 8' back wall and 3' side rails (*excluding Islands or bulk space*)
- Booth identification sign (*excluding Islands or bulk space*)
- Two (2) Full Conference Booth Personnel Registrations per 10' x 10' (Includes admittance to symposia, technical sessions, exhibition, lunches, networking breaks and copies of oral only presentations)
- Company listing and profile in either the printed Event Guide* and/or electronic Exhibitor Directory as applicable (**pending payment, contract and materials are received by applicable print deadlines*)

Exhibit Information:

Set-up:	Monday, Sept 9	8AM - Noon	** All hours are subject to change
Exhibit Hours:	Monday, Sept 9	5:30 pm – 6:30 pm	Opening Reception
	Tuesday, Sept 10	10 am – 6:00 pm	
Dismantle:	Wednesday, Sept 11	8:30am – 1:00 pm	
	Wednesday, Sept 11	1:00 pm	

NO REFUNDS WILL BE ISSUED AFTER MAY 13, 2019

PAYMENT METHODS:

Credit Card

Type (Visa, MC AMEX, Discover): _____
 Card No: _____
 Exp. Date: _____ Amount: \$ _____
 Signature (required to process): _____

Check

Complete contract and mail with check – **made payable to SAE International** –
 To: SAE International
 Accounts Payable
 400 Commonwealth Drive
 Warrendale, PA 15096-0001

Wire/ACH Bank Transfer

Contact **SAE Customer Service** directly at:
1-877-606-7323
 (U.S. and Canada only)
1-724-776-4970
 (Outside U.S. and Canada)