

ATTENTION STUDENTS: It is imperative that you revisit your dashboard once you have completed your application!

After you have submitted an electronic request for Transcripts or Letters of Recommendation, please continue to revisit your application and dashboard until you see that the transcript or letter(s) have been received.

You **MUST REVISIT YOUR DASHBOARD** and click "Complete Follow Up" for those scholarships that the system indicates you are qualified for

The screenshot shows a dashboard with a left-hand navigation menu containing 'Dashboard', 'Scholarships', 'Donors', and 'Application'. The main content area features a yellow banner stating 'You have some follow-up work to do. Click "Complete Follow-Up" in the boxes below.' Below this are two summary boxes: a yellow one with '1 Item requiring completion' and a grey one with '6 Applied scholarships'. A 'Follow-Ups' section contains a card for 'Traci is Worth a Million Dollars' with a due date of '3/31/2019' and a 'Complete Follow-Up' button.

You **MUST COMPLETE THE FOLLOW UP QUESTIONS** for each scholarship and click on 'Submit Application'. Please note that the follow up work will vary by scholarship.

The screenshot shows a scholarship application form. It has two columns: 'Overview' and 'Quick Facts'. The 'Overview' section contains the text 'Traci hit the lottery and wants to share the wealth'. The 'Quick Facts' section includes a calendar icon for 'Apply by Mar 31, 2019' and a trophy icon for '\$200,000.00'. Below this is a large orange button labeled 'Apply for this Scholarship'. The form includes a question 'Are you a billionaire (Optional)' with radio buttons for 'Yes' and 'No'. A dark brown notification bar at the bottom states 'Great! You have answered all required questions. Now click the Submit Application button.' Below the notification is a yellow 'Submit Application' button.

You are also able to view a listing of all scholarships and follow up work on the scholarship tab

Scholarship Name	Award	Deadline	Status
Celestial Seasonings Drink your tea.	N/A	Due Mar 31, 2019	Applied
No Quals Everyone qualifies	N/A	Due Mar 31, 2019	Applied
Petticoat Junction This scholarship is for those who have seen Petticoa...	N/A	Due Mar 31, 2019	Applied
Readers of America Reading builds character	N/A	Due Mar 31, 2019	Applied
Scholarship One Scholarship is awarded to students in economics.	N/A	Due Mar 31, 2019	Applied
Scholarship Two Two for the money	N/A	Due Mar 31, 2019	Applied
Traci is Worth a Million Dollars Traci hit the lottery and wants to share the wealth	N/A	Due Mar 31, 2019	Complete Follow-Up

If you have any questions related to these steps, please email scholarships@sae.org