International Aerospace Quality Group Meetings
Moscow, Russia

Monday 20 May – Thursday 23 May 2013

Hosted by
United Aircraft Corporation (UAC)
Sukhoi Aviation Corporation
Irkut Corporation

Hotel Information

Hotel
Holiday Inn Moscow Sokolniki is a combination of classic and modern, unique charm, interior elegance and excellent service. The hotel is conveniently located 50 meters away from the metro station and a 10 minute walk from Sokolniki Exhibition Centre. It is an ideal starting point both for business and individual travelers.

Hotel Room rates:
Standard Room ~150 Euro
Luxury Room ~354 Euro

Holiday Inn Moscow Sokolniki
24 Rusakovskaya street
107014, Moscow, Russia
Tel: +7 (495) 786-7373
Fax: +7 (495) 786-7374
www.hi-sokolniki.ru

The hotel rooms are on “first-come-first-served” basis. Please send your room reservation request direct to Mrs. Olga Rud via email: o.rud@uacrussia.ru. Mrs. Rud will email a room confirmation to you in response.

Meeting Registration Information - To register for the meetings, please complete the registration form located on the previous screen of the IAQG website.

The meeting registration fees are:

- USD$0 per person IAQG Team Meetings (Saturday – Wednesday)
- USD$250 per person IAQG Council Meeting (Thursday)
- USD$0 per person Moscow Sightseeing Tour (Friday)

Online meeting registration is open until: **15 May 2013**. After 15 May, please register at the IAQG Registration Desk onsite when you arrive at the hotel.
Meeting Schedule
Following is a brief schedule. For complete meeting details, see the meeting schedule posted on the previous screen.

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>May 18</td>
<td>Team Meetings</td>
</tr>
<tr>
<td>Sunday</td>
<td>May 19</td>
<td>Team Meetings</td>
</tr>
<tr>
<td>Monday</td>
<td>May 20</td>
<td>Team Meetings</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 21</td>
<td>Team Meetings</td>
</tr>
<tr>
<td>Wednesday</td>
<td>May 22</td>
<td>Team Meetings</td>
</tr>
<tr>
<td></td>
<td></td>
<td>IAQG Night Dinner</td>
</tr>
<tr>
<td>Thursday</td>
<td>May 23</td>
<td>Council Meeting</td>
</tr>
<tr>
<td>Friday</td>
<td>May 24</td>
<td>Moscow Sightseeing Tour</td>
</tr>
</tbody>
</table>

Social Events
- **Wednesday 22 May – IAQG Night Gala Dinner River Cruise** will be hosted by Irkut Corporation. The event will be round trip by boat Tour of Moscow River. You will see Moscow sights from river side. The dress code is casual and suggested to take a jacket it could be cold at night. The group will meet in the hotel lobby and transported by bus to the boat. Please register for the dinner on the IAQG Registration form located on the previous screen.

- **Friday 24 May - Post Tour – Moscow Sightseeing Guided Tour** Time 10:00~15:00 will be hosted by Sukhoi Company. The Tour will include:
  - Moscow bus sightseeing guided Tour
  - Excursion to the Moscow Kremlin
  - Bus transportation to and from Holiday Inn Sokolniki Hotel
  - Cost: Free of Charge

  Just a few of the fascinating sights you will see on your tour across the Kremlin: You will see the famous treasure house, Armory Chamber. You can see the majestic ensemble of Cathedral Square and its well-known cathedrals. In Ivan Square, you can admire the Tsar Bell and the Tsar Cannon which are famous master pieces of Russian casting.

Travel Planning
- **Visa/Letter of Invitation** – Every foreign resident needs to apply for Russian Visa. Please follow the process below to obtain an Invitation Letter:

  1. Please contact Mrs. Valeria Volkova at least 60 days (deadline 15 March 2013) before your travel date to obtain the Invitation Letter Questionnaire. Mrs. Volkova’s email address is v.volksa@uacrussia.ru. The Invitation Letter Questionnaire may also be downloaded directly from the IAQG website.
  2. Complete the Invitation Letter Questionnaire, and send it to Mrs. Volkova.
  3. Mrs. Volkova will then issue an Invitation Letter to you to help in obtaining a visa.
  4. When you receive the Invitation Letter, you must apply for a visa at the closest Consulate of Russian Federation (visa preparation time is 7 days).

- **Weather** – The weather in Moscow, Russia has an average maximum temperature of 18°C (64°F), the average minimum temperature is 8°C (46°F). The number of rainy days a month is 12 days.
- **Currency** – The local currency is Russian Rubles. Most major banks, hotels and airports have ATMs/cash dispensers. Major international credit cards are accepted in most stores and restaurants.

- **Electricity Supply** – In Russia 220 Volt and 50 Hz AC current supplies are used. Most of the sockets are standard European-size for double round-pin plugs; an adapter may be required for your plug and a transformer for your electrical equipment if it runs on a different power supply.

- **Parking** – Guarded Parking is available at the hotel. Please contact the hotel for details.

- **Dress Code** – The dress code for the meeting is business casual (no jeans).

- **Transportation** – Distance to the city center by taxi is about 10 km. Taxi to the center costs ~15 euro.

  A direct metro line from the hotel to historical city center is available (5 stops, approximately 10 minutes, approximately 0.5 euro).

  **We STRONGLY recommend everyone to use the Official Yellow Taxi Service**
  

  The Official Yellow Taxi Service is located directly in the airport right after the customer control exit.

- **Sightseeing**
  
  To help plan your trip, visit the following link to make your plans:
  

**Questions**

- **Registration** – If you have any questions about registration, please contact SAE Customer Service at 1-877-606-7323 (+1-724-776-4970 outside the U.S. and Canada) or email: customerservice@sae.org.

- **Other** – For meeting related questions, please contact Becky DeGutis at bdegutis@sae.org or call +1 724-772-4083.

**We look forward to your visit in May 2013!**