

The banner features a blue background with a white airplane flying towards the right. A satellite in orbit is shown with a beam of light directed at the airplane. The text is in white and blue. The SAE International logo is in the bottom right corner.

**SAE 2010 Future ATM
Technology Symposium**

September 30-October 1, 2010
National Transportation Safety Board (NTSB) Training Center
Ashburn, Virginia, USA

Enhancing Aircraft Navigation and
Surveillance Using ADS-B

SAE International

Exhibitor Manual LOUNGE AREA

Guidelines for Display:

- The display area is 8' x 8' with one 6 foot table with 2 chairs.
- If your display requires more space than the provided display area, you may purchase a second space prior to the event if one is available.
- Storage will not be provided. You may place items under your skirted table display.
- The height of your booth is not to exceed 5 feet above the table with an 8 foot maximum from floor to the top of the tabletop exhibit.
- You may have your table removed to put a piece of machinery or furniture in its place if that piece of machinery or furniture is manufactured or sold by the company. **It must conform to the dimension of the table and be approved prior to the conference.**
- No tapes, adhesives, or any items are to be used to hang or attach signs or display materials to the hotel/facility walls.
- Tables will be set up when you arrive. Please set up your display in the area that has been assigned to your company.
- Tabletop displays are considered "static displays" and do not require booth staffing at all times.
- There is no security guard service provided with this event. Please do not leave anything of extreme value in your display area such as laptops, briefcases, camera's, giveaways, etc.

Event Details:

- Installation hours will be Thursday, September 30, 2010 by 8:00 am.
- Dismantle hours will be Friday, October 1, 2010 starting at 12:10 pm. at the close of the event.
- Electric is included with your booth. Please bring your own extension cord.
- Networking Activities will be held in the lounge area (same location as the exhibit).

Miscellaneous Items Included:

- One complimentary symposium registration is included with your purchase of a table top display (*includes refreshment breaks, evening receptions and handout materials.*)
- Company recognition and profile in the symposium handout
- Company recognition onsite

Shipping Information

- Ship your display materials to the NTSB Training Center. Materials may arrive anytime before Thursday, September 30, 2010.
- Shipping address:

NTSB Training Center
45065 Riverside Parkway
Ashburn VA 20147
Attn: SAE / Eisenrauch

QUESTIONS? Contact: SAE Customer Sales • Toll-free: 1-888-875-3976 (U.S. and Canada) • 724-776-3087 (outside U.S. and Canada) CustomerSales@sae.org